

LEGISLATIVE FACT SHEET 2015-0104

DATE: January 9, 2015

BT OR RC NUMBER BT15031  
(Administration Bills)

SPONSOR: Office of Inspector General

PURPOSE/SUMMARY:

Provide authorization to request legislation necessary for the City Council to consider creating the necessary IS budget sub-object codes and transfer monies due for Wireless Communications in order to operate within the required budget codes for the City.

The creation of the below listed sub-object codes will enable the transfer of OIG funds from 01201 (Salaries) into the appropriate categories to purchase computers, telephones, IT support, and other related office start up needs that currently do not exist under the current budget sub-object codes.

- 04204 – Network Group - IS Allocation - \$1.00
- 04210 – Telecommunication – IS Allocation \$1.00
- 04219 – Data Center Services – IS Allocation - \$1.00
- 04220 – Wireless Communication – IS Allocation - \$637.65
- 04223 – Computer System Maintenance and Security – IS Allocation - \$1.00
- 04224 – Help Desk and Desktop Services – IS Allocation - \$1.00

APPROPRIATION: There will be no fiscal impact to the approved FY2014-15 budget.

IMPACT – FINANCIAL/OTHER: None

ACTION ITEMS:

- |  |            |                                      |
|--|------------|--------------------------------------|
| Emergency?   | Yes: _____ | No: <u>X</u>                         |
| Federal or State Mandates?                           | Yes: _____ | No: <u>X</u>                         |
| Fiscal Year Carryover?                               | Yes: _____ | No: <u>X</u>                         |
| CIP Amendment?                                       | Yes: _____ | No: <u>X</u>                         |
| Contract/Agreement (C/A Approval)?                   | Yes: _____ | No: <u>X</u>                         |
| C/A negotiations on-going?                           | Yes: _____ | No: <u>X</u>                         |
| Oversight Department Required?                       | Yes: _____ | No: <u>X</u>                         |
| Related RC?/BT?                                      | Yes: _____ | No: <u>X</u>                         |
| Waiver of Code?                                      | Yes: _____ | No: <u>X</u>                         |
| Code Exception?                                      | Yes: _____ | No: <u>X</u>                         |
| Communication Grant?                                 | Yes: _____ | No: <u>X</u>                         |
| Surplus Property Certification?                      | Yes: _____ | No: <u>X</u>                         |
| Related Enacted Ordinances?                          | Yes: _____ | No: <u>X (OIG Created 2014-519E)</u> |
| Report Required to City Council/<br>Council Auditors | Yes: _____ | No: <u>X</u>                         |

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Division, Suite 325

Cc: Chris Hand, Chief of Staff  
Mayor's Office, Fourth Floor, City Hall at St. James

From: Sheryl Steckler, Inspector General Advisor  
Office: (904) 630-8080 Fax: (904) 630-8003 Email: [SSteckler@coj.net](mailto:SSteckler@coj.net)

**COUNCIL MEMBER/INDEPENDENT AGENCY/CONSTITUTIONAL OFFICER  
TRANSMITTAL**

To: Peggy Sidman (630-4647), Office of General Counsel

From: Sheryl Steckler, Inspector General Advisor  
Office: (904) 630-8080 Fax: (904) 630-8003 Email: [SSteckler@coj.net](mailto:SSteckler@coj.net)

Contact Person: Sheryl Steckler, Inspector General Advisor  
Office: (904) 630-8080 Fax: (904) 630-8003 Email: [SSteckler@coj.net](mailto:SSteckler@coj.net)

**FACT SHEET REQUIRED BEFORE LEGISLATION IS INTRODUCED**

Upon creation of the Office of Inspector General the funding was appropriated with a statement of unknown IT costs (see 2014-519E). The resulting budget authorized the expenditures to start up an office along with four full time staff. At the time of approval by the Council, the budget sub-object codes were not established. As such, according to the Budget office, the Office of Inspector General cannot move the money into the needed categories such as IT for computers, phones, and various IT needs.